

## Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Monday, 11th September, 2023

	<i>Action</i>
<p><b>1. <u>Attendance 7.30pm</u></b></p> <p><b>Present:</b> Brian Perkins, Nicola Griggs, Lucy Driver, Maddie Lowe, Rodney Barge, Malcolm Young, Guiseppina De Novellis, Dave Goodall.</p> <p><b>Apologies:</b> Charlie Carrington</p>	
<p><b>2. <u>Minutes of meeting of Monday 14th August, 2023</u></b></p> <p>The Minutes were agreed and will be uploaded to website.</p> <p><b>Matters arising:</b></p> <p>a) MY reported that electricians are almost finished but carpentry holding up other works. After staged payment, plumbing and electrical bills the balance of funds is just under £70k which might be sufficient. The building control officer requires electronic shutter on proposed Kitchen serving hatch should the fire alarm goes off: 1st quote just under £4k. Awaiting another quote from Integra tomorrow. The flat roof of the old part of the OB has cracks and is leaking, needs re-felting: the electrician reported some asbestos in the end room so MY contacted a specialist who examined it, confirmed left over from when ceiling was there. Jim Ellis contracted specialist to remove it so needs to get them back to fix their bad job. MY chasing him. Asbestos is okay if not disturbed. Wed Group could clean up. Can be remedied easily.</p> <p>Volunteer painting party suggested again, seal the plaster, put two doors in then Wardrobe could be moved over. CCC suggested opening the OB after the AGM.</p> <p>b) LD putting in an order in next 2 weeks. Anyone wanting a adult T-shirt (£10) or hoodie (£25) should contact her direct with sizes. Agreed logo. G to Email volunteers again to ask if they want one or willing to wear black and white on duty.</p> <p>c) LD has messaged Anna Bowerman but has not yet reached her.</p>	<p>CW</p> <p>LD G</p>
<p><b>3. <u>Treasurer's Report (CW):</u></b></p> <p>No treasurers report but LD reported that Forget Me Knot took £3k.</p>	

<p><b>4. Programme Committee (LD):</b>  No meeting as yet. The final program is somewhat unravelling. Emma Vicarage cannot do her play and Sally wants to reschedule her production.  Panto read through is Tuesday 19th and auditions Wed 20th and Friday 22nd. DG is concerned about timing, as only 9 weeks away. G reported that some volunteers want to apply for casting.  Ashleigh from TFA is keen to get going, DG to chat with him re poster design.  The FDA has folded.</p>	<p>DG</p>
<p><b>5. Front of House (GdV):</b>  G has emailed again for volunteer interest. The 2 bar ladies no longer want to do it. A bar training night was suggested.</p>	
<p><b>6. Fundraising (LD):</b>  Nothing in progress apart from a small secret fundraiser by some YT parents.  A silent Disco was suggested.  MY is on 11th record of fundraising, will email to DG to back up on PCloud and ask CW to resend PCloud info for all to access.  MY getting quotes for 3 toilets for OB. Carpentry, 2 sets of double doors from carpark, fire and toilet doors, skirting boards, flooring options and seating still to decide on and fund. Mary Davies keen to buy latter.</p>	<p>MY/DG  CW</p>
<p><b>7. Publicity (CCP):</b>  Alan Mobbs willing to chair but not quite ready to do so yet.</p>	
<p><b>8. Youth Theatre (LD):</b>  YT started back on 22nd/23rd and is full apart from Arts Award.  Encore are doing a 1hr version of Blood Brothers. The girls looking for a One Act Play.  Catherine Grice is chasing parents to be chaperones.</p>	
<p><b>9. AGM:</b>  Deadline for Calling notice is 19th, MY to reissue it. NG to receive email nominations for Trustees.  6 Trustees positions to elect. CCC agreed to be stand for committee but not chair.  Current incumbents need to continue in post until October meeting  Ken Cooper said he'd take on Mailchimp and Newsletter.</p>	<p>MY/NG</p>
<p><b>11. AOB:</b>  * G reported the Manager of Texaco (Laurie &amp; Leah McKinnon) would like to help The Warehouse as part of their community commitment. NG to contact him with suggestions.  * ML reported that only one dressing room is available at the moment and there's a health and safety issue with a broken mirror.  * NG to move costume rail from Green Room by 23rd in time for next hire.</p>	<p>NG   NG</p>

<b>Next Meeting: Monday, 9th October, 2033</b>	
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<b>The Meeting closed at: 8.50pm</b>	
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