

# Iminster Entertainments Society Ltd

## Minutes of Trustees Committee Meeting: Monday 19 October 2020

	<i>Action</i>
<p><b>1. <u>Attendance 7.30pm</u></b>  <b>Meeting taken place via Zoom video conferencing</b>  <b>Present:</b> Chris Williamson, Malcolm Young, Brian Perkins, Charlie Carrington, Jacqueline Wanstall, Heidi Morgan &amp; Nicola Griggs  <b>Apologies:</b> Gaye Philips &amp; Dave Goodall</p>	
<p><b>2. <u>Minutes of meeting 14 September 2020</u></b>            Minutes agreed.</p>	
<p><b>3. <u>Election of Officers</u></b>            Chair – Malcolm Young to stay on. This is MY's last year so a new Chair needs to come forward before the end of the year.            Treasurer – Jacqueline Wanstall to continue to the end of the financial year at which point she wishes to step down. This will give time for her to help train someone else up from August next year.            Secretary – Chris Williamson will act as company secretary and work with Nicola Griggs who will take over as minutes secretary.            Vice Chair – Chris Williamson to act as Vice Chair.            As we have only nine trustees, suggestions for co-opting were discussed. Peter Schofield and Lyn Lockyer to be approached.</p>	<i>MY</i>
<p><b>4. <u>Matters arising from last Trustee meeting &amp; AGM</u></b>            Roof work – this has been completed as quoted for. However, a further piece of work has been identified during this works. Quotes are being gathered for this new fascia and extra guttering work.            Bar – Plea to go out asking for any assistance from members who have experience/skills in interior decorating to help work out a design for lighting etc. for the Bar.</p>	<i>MY</i>  <i>CW</i>
<p><b>5. <u>Treasury Report</u></b>            Still quiet with shutdown. Income has been YT fees, membership and Gooch Trust grant. Everything back from the accountant so 2019 final accounts and report are all ready for filing with Companies House and Charity Commission.            Gift aid has been submitted for both donations and membership from last year.            Membership currently stands at 157, over 60% of last year's total, and includes several new members who have joined to help support the theatre at this time.</p>	<i>JW</i>
<p><b>6. <u>Old Bakery update</u></b>            In addition to the recent grant, expecting a small amount from the Co-op.            A similar scheme with Amazon has become available so MY will follow this up.            MY to arrange a cub-committee meeting to meet with the architect &amp; builder to work out the next stage with the aim of getting the building into a usable state, albeit limited. Kate Murdoch, BP, CC all to join this group.            In next newsletter, we will ask for Old Bakery name suggestions and then we will set up a vote.</p>	<i>MY</i>  <i>CW</i>

<p><b>7. <u>100 Club</u></b></p> <p>Registration with the local council has been completed. This requires one member to be registered as promoter (with authorisation from the society) and returns made for every prize draw. NG to take on this role.</p> <p>Decision made to start the 100 club on 01 December 2020 with the first draw being held in January as a New Year prize. Newsletter to go out with details at the start of November. Details also to be sent out via email bulletin and on the website. Thursday club and Cinema Club to be asked to send out to all their members.</p>	<i>CW</i>
<p><b>8. <u>Youth Theatre Update</u></b></p> <p>Lucy Driver reports that the new set-up is working well, all groups well attended, a couple full and only a few spaces left in the other groups.</p> <p>Youth members have respected the new rules and social distancing, but this has not impacted on their creativity. Work has included improvisation, building three-dimensional character, the Commedia Dell'arte, among others.</p> <p>Rachel Hunt will continue as Child Protection officer.</p>	
<p><b>9. <u>AOB</u></b></p> <p>MY: Rotary Club have booked the theatre to film interviews that they normally go into schools as a teaching aid. There will be only 3 adults and will abide by our COVID-19 protocol. BP &amp; CC will attend for theatre technical and security.</p> <p>MY: Literary Festival have provisionally booked for next year. Also, one-woman show 'Bronte' booked in April. No contracts will be issued until it is clear that events can happen.</p> <p>BP: Peter Schofield will do a poster for the outside of the theatre but needs content. Thanks to the Wednesday group for all the tidying etc. to bring the theatre back in to a good condition, CC has also been able to clear many of the fire risk assessment findings at the same time.</p> <p>CW: Volunteered to put together November Newsletter leading with 100 club and other updates including invite for a Zoom play reading.</p> <p>CW: 5 nominations received for Beauty and the Beast, including 2 wins; for costumes and for Maddie Lowe as Rabbit. Congratulations.</p>	<i>MY</i>      <i>CW</i>
<p><b>10. <u>Next meeting</u></b></p> <p>7.30pm Monday 09 November via Zoom</p>	