

Ilminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Monday, 12th September, 2022

| | <i>Action</i> |
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| <p>1. Attendance:</p> <p>Present: Chris Williamson, Brian Perkins, Dave Goodall, Nicola Griggs, Jaqueline Wanstall, Guiseppina De Novellis, Lucy Driver</p> <p>Apologies: Charlie Carrington</p> | |
| <p>2. Minutes of meeting of Monday, 15th August, 2022 The Minutes were agreed, signed and will be uploaded to Website.</p> <p>Matters arising:</p> <p>a) CW reported that Bookers/Viking order still to be sorted. JW has sent login details to CC for Viking account. Delivery address needs to be changed.</p> <p>b) Dealing with criteria later in Meeting.</p> <p>c) CC not present to report but has met with Arts Ctr & Lit Fest.</p> | <p>CC/CW</p> <p>CC</p> |
| <p>3. Treasurer's Report (JW): CW reported overall accounts have not changed from last year, only depreciation to be added on fixtures and fittings - £3k last year? Has split out stock- bar stock will grow in the future. Zettle records inventory now. CW trying to meet accountant, might be very close to AGM which is two weeks time on 29th September. CW happy nothing will change in accounts so even if they haven't been signed off CW will back them. YT and Membership fees have come in and a large amount of donations but financials do not include Duets. £950 in Gift Aid from membership and donations last year. 180-190 members currently paid up. Membership Mojo seems to be working, card payment costs to us are £25 on fees of £1500. Slight problem still with joint membership payments online.</p> | |

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| <p>AGM: Calling Notice updated from last year, includes opportunity to elect 6 Trustees. Last date for nominations is 2 days before for time to update Agenda. G happy to stand as a Trustee and Claire willing to be nominated.</p> <p>Reports needed from other Trustees.</p> <p>Auditorium to be used for AGM. FB, email notifications to send out.</p> <p>Obituaries for Rachel Hunt, Bob Hammond, Kirsty Hughes, Jane Brown, Philip London and Beryl Burden to be announced.</p> <p>Honorary Membership: criteria possibly minimum 5 years service and/or considerable impact to Theatre, max 3 nominations p.a. Suggestions have been put forward.</p> <p>We haven't managed to qualify for the Garfield Pledge.</p> | <p>CW</p> <p>ALL G, CW</p> |
| <p>4. <u>Programme Committee Report (LD):</u></p> <p>Meeting up this week. DUETS worked, audiences poor due to lack of publicity. Last Tango is next, LD to check it's length. Auditions for Aladdin on 15/9.</p> <p>Directors meeting coming up so hoping for some good suggestions.</p> | <p>LD</p> |
| <p>6. <u>Front of House:</u></p> <p>G reported that volunteers are getting back to normal and filling roles. Has some DM volunteers now.</p> <p>CW has not found anyone for bar on Ukelele night. NG offered to help LD to ask Aaron to help.</p> <p>G to add Bar column to her spreadsheet.</p> | <p>NG/LD</p> <p>G</p> |
| <p>7. <u>Fundraising Meeting (LD):</u></p> <p>Meeting was postponed. £16.50 random donation received. There are no known grant applications in progress. Ilminster Bowls club have raised funds, donating end Sept, via JW & Mark. Community Choir also want to do a fundraiser.</p> | <p>JW</p> |
| <p>8. <u>Publicity/Newsletter:</u></p> <p>CW reported the newsletter went out. Lack of publicity affected DUETS sales. Timelines need sorting and handed to Claire.</p> <p>Poster delivery person required.</p> <p>BP suggested ad in County Gazette as it's free.</p> <p>Bethany Hughes has booked a performance on 19th November and a Comedy Night has also been booked.</p> <p>LD to send Program Minutes to G.</p> <p>CW to set up a Management Information Group on Membership Mojo so we all get the necessary dates.</p> | <p>LD CW</p> |

