

## Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting:  
Monday, 15th May, 2023, 7.30pm

	<i>Action</i>
<p><b>1. Attendance:</b></p> <p><b>Present:</b> Charlie Carrington, Dave Goodall, Brian Perkins, Malcolm Young, Claire Curtis, Vern Dunkley, Lucy Driver, G de Novellis, Nicola Griggs.</p> <p><b>Apologies:</b> Rodney Barge</p>	
<p><b>2. Minutes of meeting of Monday, 17th April, 2023</b></p> <p>The Minutes were agreed, signed and will be uploaded to the Website.</p> <p><b>Matters arising:</b></p> <p>a) Fundraising Sub committee - CCP talk to LD.</p> <p>b) CCC will try and talk to Phil at home Hardware to explain Seaty as he is willing to take this on.</p> <p>c) Plastering in it's 2nd week, but they are hampered by the Aladdin flats etc. DG still trying to arrange their return and WG will sort through the rest on Wednesday. Ken Cooper supposedly removing the yellow suite.</p>	<p>CW</p> <p>CCP/LD CCC</p> <p>DG WG</p>
<p><b>3. Treasurer's Report (CW):</b></p> <p>CW had mailed his report out today. No issues arising.</p> <p>ML reported that CW wants help with bookkeeping on Quickbooks and to elect another publicity contact - as he's the only one on the mailing list.</p>	<p>CW</p>
<p><b>4. Programme Committee Report (LD):</b></p> <p>Meeting set for 30th May, Directors meeting on 25th (needs advertising) and Play reading on Thursday 18th.</p> <p>Twelfth Night and Frozen scheduled for June but no IES productions that month. A full program of events needs to be issued.</p>	
<p><b>5. FOH and Volunteers (G):</b></p> <p>Still lacking volunteers but two new people are training for the Bar. Trustees agreed that G claim for expenses for volunteer treats.</p> <p>LD would like Chaperone volunteers to get priority tickets for shows, (eg front rows) and DG thinks it can be done with a Seaty code.</p> <p>Arts Festival can't have bar on the Friday as our licence starts at 7pm but coffee, tea and snacks will be available.</p> <p>VD still to get Licensee training done.</p>	<p>G</p> <p>LD/DG</p> <p>VD</p>
<p><b>6. Fundraising (CCP):</b></p> <p>Party On the Park date is Sunday 27th August. NG to send FB link to CCP. Cake stall to be arranged.</p> <p>Still need a few more people to help with Fundraising.</p>	<p>NG</p>

<p><b>7. <u>Publicity/ Newsletter (CCP):</u></b>  A first sub-committee meeting was scheduled for Tuesday 23rd at 7.30pm, CCC to put an Agenda together. Sharing responsibility for tasks required.  DG to send previous timeline to CCP who will also take over publicity enquiries from CW. CCP to map out duties to be done.  DG to produce a Frozen poster and G to distribute in town.</p>	<p>CCC  DG  DG</p>
<p><b>8. <u>Youth Theatre (LD):</u></b>  Frozen going well, some hiccups with holiday bookings, and 12th Night is looking strong.</p>	
<p><b>9. <u>AOB:</u></b>  a) BP reported that sound man Martin has proposed modernising the system as it struggles and has distributed a document with suggestions. The speakers and mix desk are priority. CCC will look at his stuff and donate worthwhile items before we ask Martin to attend a Trustees meeting to discuss.  b) BP raised the issue of ordering logo'd T-shirts and sweatshirts - LD to price and report back.  c) LD requested use of microphones for Frozen and an Aladdin's lamp. WG to ask Stella.  d) CCC reported the electrical bill came in at £1900, which is cheaper than expected, and we now have an electrical certificate.</p>	<p>CCC  LD  WG</p>
<p><b>Next Meeting:</b> Monday, 12th June, at 7.30 pm.</p>	
<p><b>The Meeting closed at:</b> 8.44 pm.</p>	