

Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting Monday 13th May 2019

	<i>Action</i>
<p>1. <u>Attendance 7.30pm</u></p> <p>Present: Lyn Lockyer, Chris Williamson, Kate Murdoch, Dave Goodall, Jacq Wanstall, George Montague, Malcolm Young, Heidi Morgan, Irene Glynn & Brian Perkins</p> <p>Apologies: Ruth Proctor</p> <p>Not Present: Kirsty Hughes</p>	
<p>1. <u>Minutes of meeting 08th April 2019 and Matters arising</u></p> <p>Minutes agreed.</p> <ul style="list-style-type: none"> • IMEX Open day: Youth Theatre to put on 2 plays, 'Lost' (Encore) and 'Waiting Room' (Act3), in addition to costume displays and Old Bakery open with plans. • Sanitary bins being looked into, rental solutions with PHS, Initial or local firm. • Air fresheners in toilets working again 	<i>JW</i>
<p>1. <u>Treasurer's Report</u></p> <p>JW circulated April statement, year to date statement, balance sheet and show summary with Treasurers report.</p> <p>Last year's accounts filed with Charity Commission.</p> <p>All trustees agree to allocation of a further £16.9k from savings to OB funds to kick-start new fundraising efforts</p>	
<p>2. <u>Secretary's Report (inc. Membership)</u></p> <p>Nothing to report.</p>	
<p>3. <u>Old Bakery Development</u></p> <p>Fundraising group have met with new ideas:</p> <ul style="list-style-type: none"> • Crowdfunding to be looked into (not possible with property purchase). • Another appeal letter to go out in Iminster and locality. • Murder Mystery event with Bryan Hallett being investigated. • Elvis night with Barry Paull (local) in Bowling Club rather than theatre. • Quiz night at October Social, Bingo at November Social. • Raffles to be held at IES shows again to fundraise. <p>MY & KM working on grant applications. Many grant boards not meeting until the autumn – looking less likely that funding for full building work can be found to start in autumn.</p> <p>Discussion about possibly starting with replacing the roof first; funding for this is already in place.</p> <p>DG & BP pointed out that when work does begin we need notice as early as possible of when OB will knock into theatre to reduce disturbance.</p>	
<p>4. <u>Front of House</u></p> <p>Email sent out to volunteers about pausing rewards, no negative replies.</p> <p>All agreed on getting new bigger chest freezer to store ice creams. This should stop issues with running out of stock on busy weeks. HM to discuss with Andy Tuffin.</p>	<i>HM</i>

<p>4. <u>Publicity Report</u></p> <p>It is thought KH dealing with new Ilminster Website.</p> <p>Contact details from Radio Tone and BBC Radio Somerset gathered by Mick & IG through Dangerous Corner and A Resounding Tinkle to be passed to publicity team</p> <p>Some issues with posters, GM to speak to Gaye Philips to ascertain when posters are needed and liaise with DG to ensure they are printed ready.</p>	<p><i>GM</i></p>
<p>5. <u>Programme Committee Report</u></p> <p>Latest minutes circulated.</p> <p>'Present Laughter' fully cast and in rehearsals.</p> <p>Congratulations to 'Dangerous Corner' and IG for successful directorial debut.</p> <p>Many congratulations to Team Tinkle for how far 'A Resounding Tinkle' got in the All England Theatre Festival, getting to the Semi-finals and representing IES.</p> <p>'Beauty and the Beast' to be directed by CW as December production, agreed by Trustees majority.</p>	
<p>6. <u>Youth Theatre Report</u></p> <p>Lucy Young to come to next Trustee meeting to discuss YT future.</p> <p>'Grimm Tales' successful, 11 playlets written by LY and using all YT members. Some awkward rehearsals with absences etc. but good performances.</p> <p>YT doing short play 'Waiting Room' on Social evening on 16th May.</p> <p>Chaperone shortage still a problem.</p>	
<p>7. <u>Wardrobe</u></p> <p>RP had sent email concerning state of wardrobe. Also Nicola Griggs to cease making costumes.</p> <p>CW to write letter of thanks to NG.</p> <p>MY to email reply to RP regarding use of wardrobe.</p>	<p><i>CW</i></p> <p><i>MY</i></p>
<p>8. <u>AOB</u></p> <p>AGM date set for Thursday 03 October 2019 at 7.30pm.</p> <p>MY: Identified need for Archivist to sort out old programmes, poster, pictures etc. Appeal to be put in next newsletter.</p> <p>IG: Investigate updating the photos in the bar with photos/posters from archive.</p> <p>DG: Slight reduction in SEATY costs.</p> <p>JW: Ideas wanted for showcasing trophies won in Phoebe Rees and One Act competitions.</p> <p>CW: Any possibilities for guest log-ins for wifi for audience. DG to look at.</p>	<p><i>CW</i></p> <p><i>IG</i></p> <p><i>DG</i></p>
<p>9. <u>Next meeting</u></p> <p>Monday 10th June 2019 at 7.30pm</p>	